

From: admin@leicestershireandrutlandalc.gov.uk
Sent: 05 October 2023 14:20
To: admin@leicestershireandrutlandalc.gov.uk
Subject: Invitation to LRALC 2023 AGM - book now

Importance: High

Dear member council,

You are invited to send delegates to attend LRALC's AGM for 2023. We are delighted to be bringing councillors and officers together for this event, and we hope that your council can send as many participants as would like to attend.

We are aware that the event taking place on a weekday evening is a change to previous arrangements and are equally aware that a small number of councils may have meetings that evening. In order to ensure that even these councils can send delegates, we are providing food and refreshments (for those coming straight from work or needing to go straight to a council meeting) and will ensure that the actual business of the formal AGM meeting itself finishes early enough for delegates to be able to travel to any council meeting they may have.

We are also investigating the ability for people to observe the event via a live-stream, though voting delegates cannot participate in this way.

As in previous years, **we would encourage all member councils to send not only their 1 voting delegate** (for the business of the AGM itself), but also **other councillors and officers who would benefit from attending the event**, as in addition to the AGM there will be presentations, stalls from commercial partners who service the parish sector, and other items of interest.

Date: **Wednesday 15th November 2023** 4.00pm – 7.00pm (exact timings tbc)

Venue: **Mountsorrel Memorial Centre**, 105 Leicester Rd, Mountsorrel, Leicester LE12 7DB

Cost: £10 per delegate.

Visit our dedicated [AGM webpage](#) for information about the event, booking links and sponsors.

Registration will be open from 4.00pm with formal proceedings starting at 4.30pm (tbc). Ample free parking is available immediately outside the Memorial Centre and nearby. We will send joining instructions prior to the event.

A light buffet, with vegan and gluten free options, will be available from 4.00pm. You'll be asked to let us know about dietary requirements when you book. Hot and cold drinks will be available throughout the course of the event. Buffet and refreshments are included in the £10 delegate fee.

Market place stall holders will be available to meet delegates from 4.00pm.

Confirmed stallholders for the marketplace so far:

- Clear Councils – Council insurance
- Proludic Ltd – Playground equipment
- Streetscape Products and Services Ltd – Playground equipment
- 2commune Ltd – Websites

We are expecting further stallholders to confirm their attendance in the coming days.

Presentations will be made by LRALC, NALC (tbc), and others on issues of relevance to our sector and forward priorities for our organisation. Delegates will have opportunity for networking throughout the morning. The full agenda for the event will be sent out w/c 23/10.

The agenda for the AGM business itself will follow at a point in line with LRALC's Articles of Association, to allow member councils to submit any motions they may wish to see considered. The current Articles of Association are potentially subject to change prior to the AGM (see previous communications regarding the proxy vote due to take place shortly, further details on this to follow by email on Monday 8th October).

In common with all other organisations, LRALC needs to make sure we can cover costs of events. We will, once again, be applying a charge of £10 per person to cover buffet and refreshments.

LRALC is owned and democratically controlled by you, our member councils. You have a direct relationship with LRALC that you do not have with any other organisation. One of your delegates will be a nominated voting representative for the formal AGM. We sent a reminder in our membership renewal letter in March about submitting motions and nominating your representative as usual at the Annual Parish or Town Council Meeting in May. Thank you if you have already done this.

We're now ready for you to register your delegates. Please book by Friday 3rd November 2023.

Voting delegates (One per council) - [please book here](#)

Non-voting delegates (Any other councillors or staff who wish to attend) - [please book here](#)

Please note that there is a £10 per delegate fee to cover the provision of food and refreshments, and venue costs.

Motions for consideration at the AGM should be sent in writing to our office by Friday 3rd November 2023.

Regards,

Jake

LRALC

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Web www.leicestershireandrutlandalc.gov.uk

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www.leicestershireandrutlandalc.gov.uk/news.html